



e-Bulletin20100715

URGENT: Merit Reporting Period Clarified For Most Faculty July 1, 2009 – June 30, 2010

Temple administration has agreed with TAUP that the merit reporting period will remain as it has been in practice. This means that for nine of the eleven TAUP schools and colleges (FSBM, SCT, Education, Engineering, CHP&SW, CLA, Boyer, Pharmacy and STHM) the period is July 1 - June 30. Two colleges, Tyler and CST, switched a few years ago to using the period September 1 - August 31, and they will again use this period for their annual reports. All merit reporting periods will be twelve months only.

The deadline for submitting annual reports this year remains the same: September 24. **Timely submission of annual reports has two financial advantages for you.**

First, the annual report is required for you to be considered for merit. Only if you submit it by September 24 will you be eligible. Each school or college may have additional guidelines for what else needs to be submitted with the annual report form that is found in TUportal.

Second, if you meet the deadline, you will receive a 0.25% across the board salary increase. This raise will be calculated on your base salary as of June 30, 2010, and will be retroactive to July 1. The amount for July, August and September will be included in your October paycheck as a lump sum. In addition, you will see the ATB increase in your base pay. The amount will be 0.25% of your June monthly base pay. This 0.25% increase is in addition to the 1.75% ATB that went into effect July 1.

In our [e-Bulletin of June 17, 2010](#), TAUP reported that the TAUP-Temple contract called for the University to use July 1, 2009 – June 30, 2010 as the merit reporting period. Temple administration had previously instructed some faculty that the reporting period should be September 1, 2009 – August 31, 2010.

To clarify the issue, TAUP and Temple met on May 26.

If you have any questions about the reporting period for the annual report, let us know ASAP. We have also been getting feedback about the annual report form itself. Please contact TAUP by email (taupaft.aol.com) or by phone (215-763-2287 or 215-204-7641).

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